

Michigan Department of Labor & Economic Growth

MICHIGAN LIQUOR CONTROL COMMISSION (MLCC) 7150 Harris Drive, P.O. Box 30005 Lansing, Michigan 48909-7505

SPECIAL ACTIVITY PERMITS

PERMIT	ISSUED TO	DESCRIPTION/ACTIVITY	FEE
Additional Bar R 436.1023	Class C, B-Hotel, Class G-1, Resort Class C, Resort B- Hotel, Resort Class G-1	Required for each bar over one on the licensed premises at which customers may purchase alcoholic beverages or are allowed to consume alcoholic beverages. Note: Additional Bar Permits are not required for A-Hotels, Clubs, Taverns, Class G-2 or Michigan Manufacturers of Beer, Wine, Brandy and Spirits. Local law enforcement recommendation is obtained.	\$70 Inspection fee if not requested with another type of application. \$350 for each additional bar permit at the time of issuance and every renewal.
Banquet Facility MCL 436.1522	On-Premises licenses excluding Club, Airline, Trains and Watercraft licenses	Allows a Licensee an extension of their license at a different, specific location for scheduled functions and events, only. The Licensee must demonstrate preexisting ownership or lease of the Banquet Facility premises and that at least 50% of the gross receipts of the	\$70 Inspection fee. \$600 for the permit at the time of issuance and annual renewal.
		on premises license are derived from the sale of food and nonalcoholic beverages. Note: A Banquet Facility may have other permits in conjunction	
		Local law enforcement and local legislative body approval is required.	
Dance MCL 436.1916	All On-Premises licenses and Michigan Manufacturers of Beer, Wine, Brandy	Allows dancing by patrons. The dance floor must be at least 100 feet square, well defined, clearly marked, and unobstructed when customer dancing is permitted.	\$70 Inspection fee if not requested with another type of application.
	and Spirits	Local law enforcement and local legislative body approval is required.	
Direct	All types of retail	Peguired to for an incide connection	No fee required
Connection Authorization	All types of retail licenses and Michigan Manufacturers and	Required to for an inside connection between the licensed business and any unlicensed area.	No lee lequilea
R 436.1039	Wholesalers	Local police recommendation obtained.	

PERMIT	ISSUED TO	DESCRIPTION/ACTIVITY	FEE
Drive Up Window (without alcoholic beverage sales) R 436.1129 R 436.1135	All types of retail licenses Note: On premises licenses only need permission for this if they have a Specially Designated Merchant license in conjunction with the on premises license.	Establishment has a service window, door, or other aperture through which a customer may purchase merchandise, other than alcoholic beverages, without the customer entering the licensed premises.	No fee required
Entertainment MCL 436.1916	All On-Premises licenses and Michigan Manufacturers of Beer, Wine. Brandy and Spirits	Allows dancing by employees or contract entertainers, or for entertainment including monologues, dialogues, motion pictures, still slides, closed circuit television, contests, or other performances for public viewing. Does not allow dancing by patrons. Not required for orchestra playing, piano playing, playing of other types of musical instruments, singing, or for the showing of publicly broadcast television. If entertainers change clothing separate dressing rooms for male and female entertainers are required. Public rooms, restrooms, kitchens and other similar areas may not be used as dressing rooms. Local law enforcement and local legislative body approval is required.	\$70 Inspection fee if not requested with another type of application.
Gasoline and/or Motor Vehicle Fuel Pumps MCL 436.1539 MCL 436.1541 R 436.1129 R 436.1135	*All types of retail licenses *On premises licenses only need permission for this if they have a Specially Designated Merchant license in conjunction with the on premises consumption license.	Allows Motor vehicle fuel sales at the licensed location.	No fee required
In Room Bar Devices	On-Premises: A-Hotel B-Hotel Resort A Hotel Resort B-Hotel	Provides Alcoholic beverages for purchase in individual hotel rooms.	No fee required

PERMIT	ISSUED TO	DESCRIPTION/ACTIVITY	FEE
Living Quarters R 436.1039	On-Premises: Tavern, Class C Class G-1, Class G- 2, Resort Tavern, Resort Class C, Resort Class G-1 and Resort Class G-2 Off-Premises: Specially Designated Merchant, Specially Designated Distributor and Resort Specially Designated Distributor	Allows living quarters to be directly connected to the licensed premises Local law enforcement recommendation is obtained.	\$70 Inspection fee if not requested with another type of application.
	Michigan Manufacturers and Wholesalers		
Official Permit	All On-Premises	Allows the business to stay open for a	\$70 Inspection fee if
Following are some reasons or activities for this permit: Dance (must have Dance permit), Entertainment (must have an Entertainment Permit), skiing, powling, food, golf, sporting events, etc. MCL 436.1916 R 436.1437	licenses	specific reason/activity between 2:30 a.m. and 7:00 a.m. Monday through Saturday or between 2:30 a.m. and Noon on Sunday. The licensee must specify the hours requested. Sales or consumption of any alcoholic beverages are not allowed during these hours. Note: If the reason/activity is for the sale of food the business must operate a full-service kitchen. Local law enforcement approval is required. Note: If the reason/activity is for Dance or Entertainment approval of the local police and local legislative body is required.	not requested with another type of application.
Off Premises Storage R 436.1025	All types of retail licenses and Michigan Manufacturers and Wholesalers	Allows alcoholic beverage to be stored at a specific location other than the licensed premises.	No fee required
On Premises Seating R 436.1129 R 436.1135	All Off-Premises licenses	Allows patrons to sit down in a designated, clearly marked, area to consume food and non-alcoholic beverages.	No fee required

PERMIT	ISSUED TO	DESCRIPTION/ACTIVITY	FEE
Outdoor Service R 436.1419	All On-Premises Licensees and Michigan Manufacturers of Beer, Wine, Brandy and Spirits	Allows the sale and consumption of alcoholic beverages in a well-defined area enclosed with a permanent barrier adjacent to the licensed premises. Local law enforcement recommendation is obtained. Note: If Outdoor Service area is on city, village and/or township property local legislative body approval is required.	\$70 Inspection fee if not requested with another type of application.
Participation Permit R 436.1041 R 436.1105	All types of retail licenses	Allows a non-licensee to receive gross or net profits from the licensed business. Local law enforcement recommendation is obtained.	\$70 Inspection fee if not requested with another type of application.
Sunday Sales MCL 436.2113 MCL 436.2115	On-Premises: Class C , B-Hotel, Club, Class G-1, Resort Class C, Resort B-Hotel, Resort Class G-2, Airline, Train, and Watercraft Off-Premises: Specially Designated Distributor and Resort Specially Designated Distributor 24 hour license	Allows Sunday sales of liquor between the hours of 12:00 noon and 12:00 midnight. Subject to these restrictions: • Sunday sales must be legal in the local unit of government • Gross liquor sales must be less than 50% of the gross sales of the entire business, including beer and wine for on premises Licensee.	On-Premises: 15% of major license fee including Add Bars and Rooms at the time of issuance and annual renewal. Off Premises: 15% of major license fee at the time of issuance and annual renewal.
Topless Activity Permit MCL 436.1916	All On-Premises Licensees	Allows entertainment or work related activity performed on the licensed premises in which the female breast area is exposed by any means including see-through clothing or body stocking. Local law enforcement agency and local legislative body approval is required.	\$70 Inspection fee if not requested with another type of application.

OBTAINING SPECIAL ACTIVITY PERMITS

Special activity permits may be obtained:

- At any time by the existing licensees
- At the time of transfer of ownership or location of an existing license or at the time of application for a new license. The request should be a part of the application. Failure to request the special activity permit before investigation can significantly delay the time needed to obtain the license and the special activity permit.

DESCRIPTION OF THE PROCESS

Existing Licensee

Send a letter to the Commission or complete the Initial Application from LC-1135 requesting the specific permit desired. Describe the reason for the request. Always include the licensee name, licensed address, and licensee number. Pay investigation fee of \$70 for all special activity permits (not each) requested, if required. Complete form LC-1161 for a Sunday Sales Permit or form LC-1112 for Official Permits.

Applicant for New License or Transfer of Ownership or Location

The Initial Application form LC-1135 should include information on the special activity permits that will be needed by the new owner or at the new location. Pay \$70 investigation fee for **each** type of license. There is no additional investigation fee for permits if requested at the time of original application. Complete form LC-1161 for a Sunday Sales Permit or form LC-1112 for Official Permits.

MLCC Licensing & Enforcement Staff

Review the letter or Initial Application form LC-1135 to determine if the information provided is sufficient to determine the type of special activity permit desired. Contact the licensee or applicant for additional information, if needed. Forward the request for the permit (except Sunday Sales) to the appropriate enforcement district office.

MLCC Enforcement Investigator

For all but Sunday Sales Permits, investigate the established location to determine if the requirements are met for the type of special activity permit requested. Give forms for local approvals to appropriate law enforcement office. If the permit requested is for a Dance, Entertainment, or Topless Activity Permit also give the appropriate form to the clerk of the local legislative body.

Local Police and Legislative Body

Review special activity permit request to determine compliance with local ordinances. *Police Recommendation* – Sign and submit appropriate forms provided by the MLCC.

Legislative Body Recommendation – Submit signed resolution on form provided by the MLCC.

MLCC Licensing Staff

Receive Investigation Report and any required forms from the local police and local legislative body. Forward the request for special activity permit to the Commission for consideration at a regularly scheduled meeting. If legal in the local governmental unit, requests for Sunday Sales Permits are submitted directly to the Commission since an investigation and local approval are not required. Special activity permit requests for transfers of ownership or location or for new licenses are generally submitted at the same time as the license application. Issue Permits following Commission approval.

Liquor Control Commission

Approve or deny the request for special activity permit based on the information presented.

NOTE: If construction, remodeling, or installation of equipment is to be done which requires a physical inspection by the Commission or local officials, a permit will not be issued until the final inspection is completed. The licensee or applicant is responsible for requesting any final inspections.

MLCC/Pub-3 Rev. 09/07 The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.